

## **CAMPUS SECURITY REPORT**

### **COMPLIANCE WITH PUBLIC LAW 101-542, TITLE II STUDENT RIGHT-TO-KNOW AND THE JEANNE CLERY DISCLOSURE OF CAMPUS SECURITY POLICY AND CAMPUS CRIME STATISTICS ACT AS AMENDED.**

#### **INTRODUCTION**

In order to appreciate the “legislative intent” of this Act, it is important to understand its history.

In 1986, a young woman student was brutally raped and murdered in her Lehigh University dormitory room in Pennsylvania. Largely through the personal efforts of her parents, Howard and Constance Clery, the issue of campus crime was brought to the attention of the national media, several state legislatures, and the United States Congress.

On May 26, 1988, Governor Robert P. Casey signed the Pennsylvania College and University Security Information Act into law. In November 1990, President George Bush signed into law the Student Right-To-Know and Campus Security Act. The portion of the law that addresses campus security issues, as amended, is now called the “Jeanne Clery disclosure of Campus Security Policy and Campus Crime Statistics Act.” This piece of legislation, which received the unanimous approval of both houses of Congress, affects the campus security programs of every postsecondary educational institution in the nation.

All colleges are now required to establish a record keeping system for campus criminal offenses and to make the records available to the public. Crime prevention programs are to be implemented and procedures established to ensure that students and other members of the campus community receive “timely notice” of incidents that may pose a risk to their safety or of actual crimes that have occurred on or nearby the campus. Colleges are required to have assistance available for student/employees who have been abused or harmed on or nearby the campus and to make the availability of such help known to the college community. A report is to be issued annually by October 1<sup>st</sup>.

Stevens - The Institute of Business & Arts provides the following information to current students, faculty, and staff members and to prospective students, faculty, and staff members, hereby complying with the notification regulations of this legislation. This report is being distributed to all students (current and future) and all faculty/staff members (current and future) and made available to prospective students and employees.

## **SECURITY PERSONNEL**

Since Stevens - The Institute of Business & Arts is very small, we do not have personnel solely devoted to security, but certain members of our professional staff have as part of their responsibility administering security and safety procedures. They include the President, Financial Aid Director, Academic Dean, and Receptionist. They work closely with the St. Louis Police Department and other appropriate off-campus law enforcement agencies. All of these people are available to help students, faculty, and staff. Please do not hesitate to seek their assistance or advice, and they will, upon request, see that you're escorted to your parked car. And, of course, **all** of our faculty and staff members are proactive concerning security and safety.

## **BEING CAREFUL AND REPORTING CRIME**

We are pleased with the statistical results of the report, but we always must be on the alert for unsafe situations. All newly enrolled students have undergone a background check. Additionally, our class room building is secure, with surveillance cameras in strategic locations and requiring special keys or cards for entry. We all know that if an unauthorized person really wants in, he/she will find a way. Hence, if you see someone in our College building whom you have reason to believe does not belong, or someone trying to gain entry who you believe does not belong, immediately notify the President's office, Financial Aid Director, Academic Dean, an instructor or staff member, or the person at the front Reception Area.

Students and faculty/staff members should be careful not to leave money, purses, or other valuables unattended. That is like leaving your keys in the car. We are a safe campus, but let's not be guilty of inviting dishonesty. One note of caution about parked cars; Police tell us that anything of value should not be left in the passenger section of a car- put them in the trunk. Furthermore, when potential burglars see a coat or blanket in a car, they may think they cover an item of value, even though they may not. Hence, the passenger section needs to be kept uncluttered.

People using the 1601 Lucas Parking Lot are encouraged to park their cars in the eastern end of the lot closer to the City Museum. Tampering with cars is more prevalent when parked on the street. Security personnel and cameras are on duty in the lot twenty-four hours a day.

Also, remember that any area is less safe at night than in the daytime, and that one person alone is at greater risk than two or more people. Many times crime can be averted by just using good sense. A portion of new-student orientation is devoted to security, and periodic notices and preventive materials are distributed to our entire college community, as well as verbal announcements being made in classrooms. Security is also discussed at faculty/staff meetings.

Stevens - The Institute of Business & Arts' facilities are designated as a smoke-free environment. Smokers are encouraged not to smoke in front of the building. Instead, in nice weather you are encouraged to smoke behind the building.

Stevens - The Institute of Business & Arts encourages students, faculty, and staff to report knowledge of any criminal actions, liquor or drug abuse violations, or weapons' possession to the President, Financial Aid Director, Academic Dean or the Receptionist. The college does not permit the possession or use of alcohol, illegal drugs, firearms, or other weapons on campus or at College activities and is committed to the enforcement of all city, state, and federal laws relating to the use, sale, or possession of alcohol, drugs, firearms, and other weapons.

Stevens - The Institute of Business & Arts is committed to a safe environment for our students. The Administration will act promptly to any reports concerning safety and security. Whenever concerns cannot be adequately addressed in-house, the College will immediately involve appropriate outside agencies. There are several references to safety and security in the *Catalog 2016-2017*. Your attention is called especially to page 54 (Student code of Conduct), and pages 58-59 (see section on Security and Emergencies).

Stevens - The Institute of Business & Arts would rather address security and crime in-house, subjecting students to as little outside publicity and exposure as possible. The College would rather use its own disciplining measures when students violate any part of the Student Code of Conduct or other rules or laws. (See the *Siba Catalog*, pages 53-56, for a thorough discussion of Governance and Discipline, Student Code of Conduct, and Appeals/grievance Procedures.) But in instances of serious crime, the College will definitely work with all outside agencies (such as public law enforcement agencies) in the prevention and punishment of crime. The College will also help victims of crime recover and adjust by using the counseling and support of professional agencies in the community.

## STATISTICS

This chart documents, to the best of the college's knowledge, the lack of criminal activity on or nearby our campus for the last three calendar years – 2013, 2014, 2015.

	<b>On-Campus</b>	<b>Non-Campus Building or Property</b>	<b>Public Property</b>
• Murder	0	0	0
• Forcible and Non-forcible Sex Offenses	0	0	0
• Robbery	0	0	0
• Aggravated Assault	1	0	0
• Burglary	0	0	0
• Motor Vehicle Theft	0	0	0
• Manslaughter	0	0	0
• Arson	0	0	0
• Hate Crimes	0	0	0
• Arrests or persons referred for campus disciplinary action for liquor law violations, drug-related violations, and weapons possession	0	0	0

## SPECIAL HELP

If you have special concerns, fears, or needs, please be certain to contact the Office of the President. All such inquiries will be kept confidential. The President of the College is an attorney with counseling training and experience. However, for many areas of concern she uses local professional agencies or individuals. This is especially the case with rape, physically abused victims, and with drug and alcohol addiction. She also works with victims in discreetly reporting crime to appropriate off-campus agencies. For any questions or assistance, contact the President.

The College and the President are committed to due process procedures for all victims of crime and the accused of committing crimes. Please refer to pages 68-72 in the *Catalog 2016-2017* for the procedures that will be used in addressing issues of security and crime.

**IF YOU HAVE ANY CONCERNS OR SUGGESTIONS ABOUT CAMPUS SECURITY,**

**PLEASE CONTACT THE OFFICE OF THE PRESIDENT.**